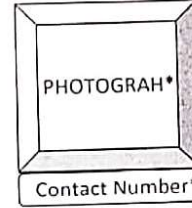


PERFORMA FOR RECOMMENDING A TEACHER FOR STATE AWARD -2020

Part A, B are to be filled by the teacher, Part C District Education Authority from source such as records of Institution, Records kept by the Headmaster, Examination result of the School, Confidential report and service book etc of the Teacher's, Part D are to be filled by the Chairperson of District Level Committee. (* marks are madatory field)

Part – A (Particulars of the Teacher)

1. Name in full (in block letter) :
2. Father's Name :
3. Mother's Name :
4. Sex :
5. Marital Status :
6. Qualification :



Sl. No.	Examination	Board	Year

7. Designation and Complete school address with Pin code number :
8. UDISE Code of School :
9. Correspondence Address with Pin code :
10. Complete Permanent address with pin code :
11. Whether the School is Primary or Upper Primary or Secondary or Higher Secondary :
12. District / State :
13. Date of Birth / Present age :
14. Date of Superannuation :
15. Clarify whether extension is given by the State authority with supporting Documents :
16. Total Service with Date of Joining :
17. How many District Covered by the Teachers concern in service life (remote District to be given priority) :
18. Extra Qualification i.e Degree / certificate acquired during Entire service life :
19. Nos. of Training attended in Service life (enclosed certificates) :
20. Any award received during the service life (enclosed certificate) :
21. Any computer Knowledge :
22. Any Extra Talent/ Achievement :
23. Any Publication Books / Journal/ Review :
24. Any other notable contribution :

25. Total Experience (Date) : From to _____

Name of the Institution Place and District	Level Primary UPS/Sec/HSS	Duration of service	
1.			
2.			
3.			
4.			

26. In case of primary teacher, what concrete steps taken by the teacher to increase enrolment in the school and to avoid dropouts? Give enrolment / retention Percentage figures for the last three years of the school and district to show the progress made in achieving universalisation of Elementary Education.

27. What Steps has the teacher taken to minimise the drop rate?

28. What has been average result of his / her students in last three years? Give the percentage of Pass and first divisions in the lass/ subject taught by teacher for the last three years.*

29. Work done by the teacher to encourage the community, Parent & Alumuni etc. to contribute to the school in any way i.e. Physical Infrastructure, Computers/ Laptops, Mid-day-meal, Fund, Book etc.*

30. Has the teacher undertaken any specific activities for promotion national integration? Give Details.

PART -B

1. Has the teacher undertaken any innovation experiment for greater impact of his/her teaching on the students? Give a brief note. (Enclose Photograph or document, if any).

2. What are the types of teaching aids, including mass media, used by the teacher to make classroom instruction more interesting? (Enclose Photograph or document, if any).

3. Does the teacher give any special attention and assistance to the gifted and weaker students? If so, give details. (Enclose Photograph or document, if any).

4. Has the teacher participated in any in-service training programmes, workshop etc. if so, give details of the last three years? (Enclose Photograph or document, if any).

5. Does the teacher take active interest in organisation co-curricular or extra curricular activities in the school? Give details.

6. Has the teacher received any recognition, award or prize from the school, community or Govt. during his/herservice career? If so, give particular. (Enclose Photograph or document, if any).

7. Is the teacher friendly to school and local administration? Give detail.

8. Has the teacher written any article's text book etc.? If so, give details along with specimen copy.

9. Any Outstanding Contribution by the teacher on students' Academic Exellency. If so, give particular. (enclose photograph or documents, if any)

10. Any other significant achievement not mention above. (Enclose particulars)

PART - C

1. Does the teacher command respect among the student? Yes/ No
2. Is he/she to maintain cordial relation among the students? Yes/ No
3. Does the teacher maintain cordial relation with his/her fellow teachers and others? Yes/ No
4. Is he/she held in high esteem by the community particularly the parents?
5. What is the extent of participation of the teacher in activities of parent-teacher association etc. if any?
6. General assessment by the Head of Institution/ controlling officer.
7. General assessment by the DDSE/ DC :
(A citation within 200 words highlighting the performance of the teacher during his/her service period is required to be submitted in a separate sheet along with report)
8. The following information may be specifically given:
 - a) Does he/she indulge in tuitions?
 - b) Does he/she indulge political/ trade union activities?
 - c) Is he/she in the habit of submitting complains indulging in the litigation?
 - d) Is he/she punctual?

Dy. Director of School Education

_____ District

PART -D

Remarks/ Recommendation of the District Committee.



Chairperson of the District Committee with seal

NB: This format is to be filled separately for each candidate.